



Nomination Form

Instructions:

This form must be completed by the nominator or self-nominee and submitted with the nomination package. Answer each question as completely as possible; if not applicable, state N/A.

1. Business Contact / Lead Nominee Information:

- a. Name:
- b. Title:
- c. Business name:
- d. Business address:
- e. Business phone number:
- f. Business email address:

2. **Nominator Information (if you are nominating yourself, write n/a):**

- a. Nominator name:
- b. Title:
- c. Business:
- d. Address:
- e. Preferred Phone number:
- f. Email address:

3. Provide the nominee(s) percentage of ownership or stock in the small business.

4. How many years has the nominee's business been operational (minimum 3 years)?

5. How many employees does the business **currently** have?

_____ FT

_____ PT

6. Does the business have a website and social media accounts?

Website

Twitter

Instagram

LinkedIn

7. To assess the financial performance of the business, complete the chart below.

Financial Summary			
Calendar Year	2019	2018	2017
Number of			
Total Sales			
Net Profit (Before			
Total Assets			
Total Liabilities			
Net Worth			

Answer each of the following in 200 words or less.

Attach separately, sign & date.

8. Describe the nominee's business, including areas served.

9. Based on the financial chart provided, explain in more detail the business's year-to-year changes in financial health (e.g. sales, net profit, net worth) and number of employees.

10. Has the nominee had a financial, physical, legal or other crisis while in business? If so, explain the situation and the actions taken to resolve it.